

Valencia Golf and Country Club
1711 Double Eagle Trail
Naples, FL. 34120
239-354-4750 Office

Purchase/Lease Application

Please submit application at least 20 days prior to closing date or lease starting date.

ATTACH THE FOLLOWING:

Purchase:

- ☐ Copy of Sales Contract
- ☐ Completed Application
- ☐ Convenience Fee $50.00 if complete **application not received 20 days prior to closing.**
- ☐ Processing Fee: $100.00 per applicant payable to Valencia Golf & Country Club
  (Married couples are considered one applicant; however a background check will be done on each person. All occupants 18 years of age and older are required to apply.)

Lease:

- ☐ Copy of Lease ***(Sub-leasing or room rentals are prohibited.)***
- ☐ Completed Application
- ☐ Convenience Fee $50.00 if complete **application not received 20 days prior start of lease.**
- ☐ Processing Fee: $100.00 payable to Valencia Golf & Country Club ***(Married couples are considered one applicant, however a background check will be done on each person. All occupants 18 years of age and older are required to apply.)***
- ☐ Security Deposit: $1000.00 from current owner made payable to Valencia Golf & Country Club
  (Deposit shall be held by the Association to pay for any damage to the Common Area property or other portions of the Property resulting from acts or omissions of tenants. Deposit, without interest, will be refunded (within 30 days) at the end of lease term if no damage has been caused by tenant or their guests during the lease period. Prior to leasing a home, the outside of house has to be up to acceptable community standards, i.e. roof and gutters cleaned, driveway cleaned, face of house cleaned and home painted, if needed. Unpaid fine, assessed by Valencia Golf and Country Club HOA, will be retained from the damage deposit.)
- ☐ Any guest(s) occupying a home for 30 days or more must complete and submit an occupancy application to be approved by the Board of Directors. Once the lease period expires, lease extensions must be of at least 6 months. No month-to-month is permitted. Lease extension copies must be provided to the Property Manager 10 days in advance to lease expiration. _____initial

Date: _____

Property Address: _____ ____**Purchase** _____**Lease**

1. Applicant's Full Name: _____

Date of Birth _____ SS#_____

Cell Phone #: _____ Email Address: _____

Single (__) Married (__) Separated (__) Divorced (__) – How long _____

Driver's License #: (Primary Applicant) _____State:_____

Vehicle Make _____Type _____Year _____ License Plate #:_____

Have you ever been convicted of a crime? _____ Date(s) _____County/State _____

Charge(s) _____

2. Spouse's Full Name: _____

Date of Birth _____ SS # _____

Cell Phone #: _____ Email Address: _____

Maiden Name _____ (if applicable)

Driver's License #: (Secondary Applicant) _____ State: _____

Vehicle Make _____Type _____Year _____ License Plate #:_____

In case of emergency, notify _____

Have you ever been convicted of a crime? _____ Date(s) _____County/State_____

Charge(s) _____

3. Number of people to occupy unit, other than initial applicants, who are over age 18 _____

1._____SSN:_____

2._____ SSN: _____

4. Names and ages of minors who will occupy unit_____

_____

_____

5. Number of pets and type (cat, dog, bird): _____

Description of Pets _____

PART I – RESIDENCE HISTORY - * PRINT FULL ADDRESS, INCLUDING UNIT/APT. #, CITY, STATE & ZIP CODE

Present Address: _____
Street Address Unit #

_____
City State Zip

Apt. or Condo Name _____ Phone _____ Dates of Residency _____

Own Home (__) Parent/Family Member (__) Rented Home (__) Rented Apt. (__) Other (__)
Rent/Mtg. Amount _____
Name of Landlord _____Address _____
Phone _____

1st Previous Address: _____
Street Address Unit #

_____
City State Zip

Apt. or Condo Name _____Phone _____Dates of Residency _____

Own Home (__) Parent/Family Member (__) Rented Home (__) Rented Apt. (__) Other (__)
Rent/Mtg. Amount _____
Name of Landlord _____ Address _____
Phone _____

2nd Previous Address: _____
Street Address Unit #

_____
City State Zip

Apt. or Condo Name _____Phone _____Dates of Residency _____

Own Home (__) Parent/Family Member (__) Rented Home (__) Rented Apt. (__) Other (__)
Rent/Mtg. Amount _____
Name of Landlord _____ Address _____
Phone _____

PART II – EMPLOYMENT REFERENCES

Applicant Employed By _____
Phone _____ Address _____
Dates of Employment _____ Position _____
Monthly Gross Income _____

Spouse Employed By _____
Phone _____ Address _____
Dates of Employment _____Position _____
Monthly Gross Income _____

Other Applicant Employed By _____
Phone _____ Address _____
Dates of Employment _____ Position _____
Monthly Gross Income _____

PART III – CHARACTER REFERENCES – PLEASE NOTIFY CHARACTER REFERENCES THAT WE WILL BE CONTACTING THEM TO OBTAIN A REFERENCE

Name _____ Home Phone _____
Address _____ Work Phone_____
Email Address _____ Cell Phone _____

Name _____Home Phone _____
Address _____Work Phone _____
Email Address _____Cell Phone _____

Name _____Home Phone _____
Address _____Work Phone _____
Email Address _____Cell Phone _____

If this application is not legible or is not completely and accurately filled out, Fidelity Data Service (and the Association) will not be liable or responsible for any inaccurate information in the investigation and related report (to the Association) caused by such omissions or illegibility.

The Association shall have the right to terminate the lease upon default by tenant in observing any of the provisions of the Declaration or Master Covenants, and any applicable rules duly adopted by the Board of Directors of Valencia Golf and Country Club.

By signing the applicant recognizes that the Association and Fidelity Data Services (Canadian applicants-Island Eyes) will investigate the information supplied by the applicant, and a full disclosure of pertinent facts will be made to the Association. The investigation may be made of the applicant's character, general reputation, credit standing, criminal conviction record and mode of living as applicable.

Applicant's Signature _____ **Date** _____

Spouse's Signature _____ **Date** _____